

## FAQ - Advising in the Department of English

# INFORMATION FOR STUDENTS

### **KEY TERMS:**

**Program:** Major, Minor, Honours, or Joint Honours

**Option** for ENGL, Cultural Studies, Drama and Theatre, or Literature

**Elective:** course counted toward a student's degree, but not toward one of the student's programs.

**Complementary course:** course counted toward a student's program, but not as one of the designated required courses (e.g. ENGL 275: Introduction to Cultural Studies for the CS major and minor)

**Audit sheet:** worksheet used for taking inventory of required and complementary courses student has already taken and has yet to take to complete a program in English. These audit sheets are available in PDF on our departmental website, under "Advising Information."

**Permit override:** permission granted (through the instructor) for a student to register for a course if prevented on Minerva by the course cap or other factors

**Course-change period** window of approximately two weeks at the beginning of the regular academic term wherein students can drop or register for courses without fee.

### **Fulfilling Program requirements**

#### **1. Department of English courses:**

##### a. Complementary courses (in Department)

The Departmental Complementary Course lists for each stream vary annually, as they are indexed to the changing annual offerings of the Department of English. You can check the current year's complementary course listings on the Department webpage here:

<https://www.mcgill.ca/english/undergrad/2022-2023-complementary-courses>.

##### b. 200-level courses (not required courses)

i) *In*

- a. Department of English courses taken more than once by the same student  
Courses in creative writing; practical courses in theatre arts (acting, stage scenery and lighting, costume design, etc.); and “topics courses” (e.g., Special Topics in Cultural Studies; Major Figure; Studies in Drama) *may be taken more than once for credit* under the same course number provided that the content has changed between the first time the student took the course and the second. Annually changing content is the norm for these kinds of courses.

2. **Courses taken at McGill but outside of the Department of English:**  
NB: no single course may count toward more than one program (e.g., the Philosophy

Whom to contact

a. DUS cases:

- i) Students seeking exemptions from *any required course* on the basis of transfer or exchange credits must see the Director of Undergraduate Studies for evaluation of equivalencies.
- ii) Students with AP, IB, or CEGEP credits in English may sometimes be exempted from one or both of the Departmental Survey of English Literature courses. Students seeking such exemptions must see the DUS with a syllabus, including reading list and assignments, for the course for which they seek credit.

b. Advisor cases:

- i) Students seeking to fulfill *complementary courses* with *transfer or exchange credits* (